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Preventing Overpayments from Making It Out the Door

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> Phil Beane COO & EVP apexanalytix





- Introducing apexanalytix
- Why do duplicate payments happen?
- Why aren't the duplicates caught?
- Panel Q&A

Why do duplicate payments happen? The one-two punch.

1. Major Disruptions

- ERP migrations
- Employee turnover & staffing changes
- Offshoring
- o M&A
- elnvoicing deployments

2. Enterprise Obstacles

- Multiple invoice submission methods
- Payment terms where suppliers submit payments for one invoice multiple times
- OCR accuracy
- Vendor master problems
- BPO changes

Why aren't the duplicates caught?

There are several scenarios **your ERP won't catch**.

1. Minor invoice number differences

 $\mathsf{Ex:} 18132 \rightarrow 18132 \mathsf{A} \rightarrow 18\text{-}132 \rightarrow 018132$

2. Substitute invoice number problem

Invoice Date, PO number, or shipment number used as the invoice number

3. Currency code errors

Same amount, different currency codes

4. Gross/net problem

Two invoices, one with freight or tax, one without

5. Multiple ERPs

One invoice, two or more systems

6. Vendor name problem Fisher Scientific v. Thermo-Fisher

7. ERS problem

Invoice Date, PO number, or shipment number used as the invoice number

8. Company code errors One invoice, two company codes

9. Overconfidence in POs

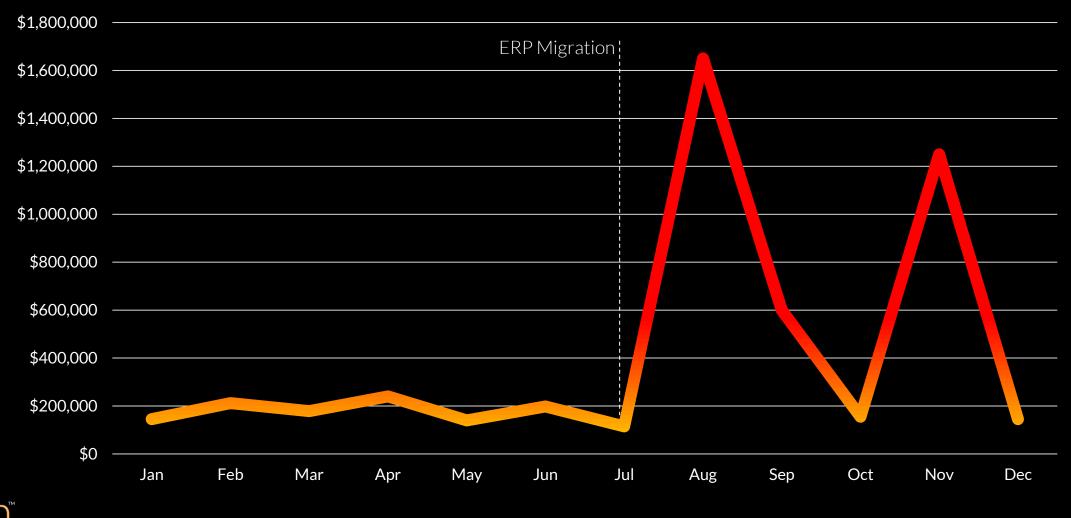
Reliance on POs for duplicate prevention, a PO being created after an invoice is received for the sake of matching

10. Same day payments

Payments processed before controls can catch potential exceptions

Disruption's Impact on Payables

There are always day-to-day control gaps. They explode during change.



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What can you do about overpayment exceptions?

What you can do right now:

Reduce the number of ways suppliers can submit invoices

Maintain consistent invoice coding standards

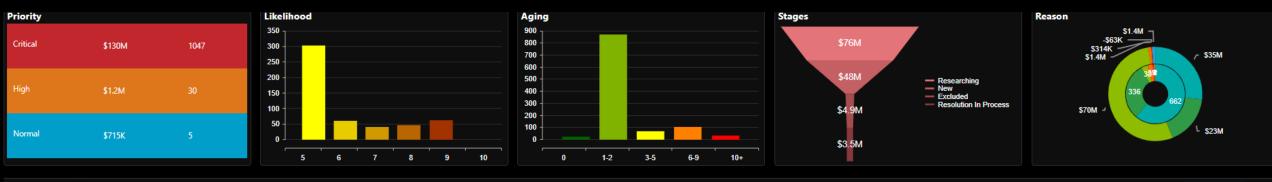
Minimize the volume of manually processed invoices

✓ Use caution with "blanket POs" and use more POs wherever possible

Implement a system-enforced 24hr requirement to delay payments



Overpayment Prevention Application – User Dashboard



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Overpayment Prevention Application – Workbench

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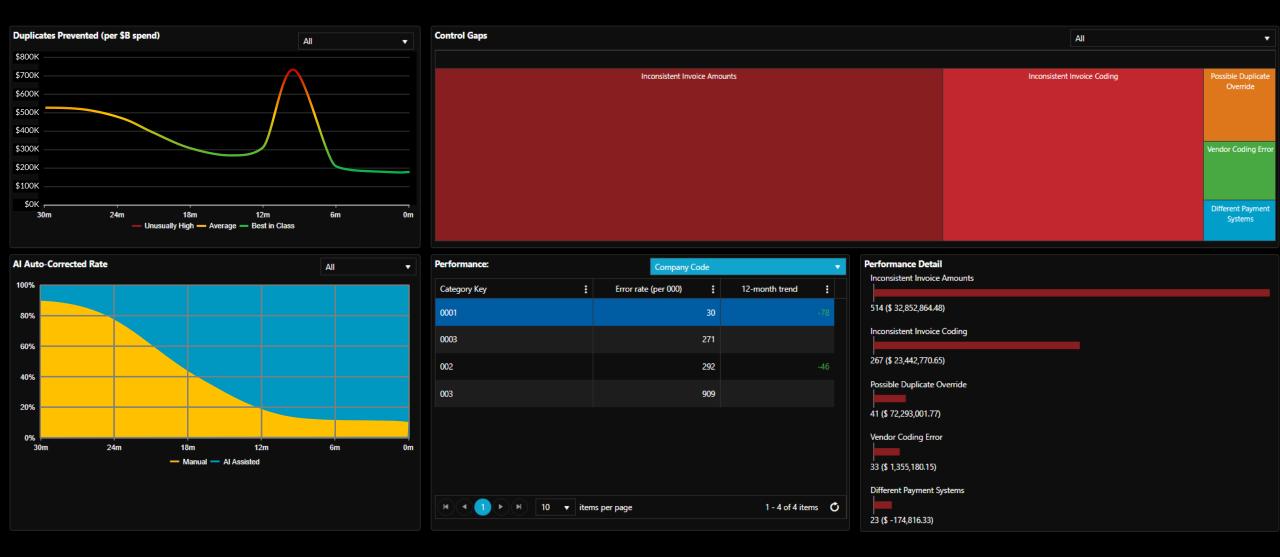
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Overpayment Prevention Application – Executive Summary Dashboard





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